

# Anesthesia Services, P.A.

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111 Continental Drive, Suite 313  
Newark, Delaware 19713

## Financial Hardship Discount Guidelines

It is the policy of our practice to request financial documentation before considering an adjustment of any charges on an account.

Download an application from <http://www.aspa-de.com/Billing/FinancialAsstFormforPatient.pdf> or contact our office to have one sent to you.

Please enclose the appropriate documentation with your application as follows:

- Your last federal tax return (including W-2 forms)
- Your most current pay check stub showing your gross income
- Copies of social security check, unemployment check or any other income source

An adjustment will not be applied to any account for services until this information is received. Please return the completed application and documentation requested as soon as possible. We will review the information when received and notify you of our determination.

If you have any questions, please contact our office at 1-800-222-1442.

Sincerely,

Customer Service Department

ANESTHESIA SERVICES, P.A.